

### Record of officer decision

<b>Decision title:</b>	The New Public Realm Service – HC Internal Fleet Chapter 8 and Graphics
<b>Date of decision:</b>	13 April 2026
<b>Decision maker:</b>	Major Contracts Programme Director
<b>Authority for delegated decision:</b>	<p>A Cabinet decision was taken on 11 November 2025 to approve the procurement of internal fleet required to deliver the New Public Realm Service from 1 June 2026</p> <p>a) Cabinet Member approve the drawdown the £1.540m identified corporate funded borrowing to enable the purchase of additional winter maintenance vehicles and an internal fleet for the New Public Realm Service; and</p> <p>b) Cabinet Member delegates authority to the Major Contracts Programme Director to take all necessary operational decisions to carry out the procurement and award of contracts, as set out in recommendation (a), to successful bidders</p> <p>Full details of the decision taken can be seen at the following link:  <a href="#">Issue details - The New Public Realm Service - Fleet - Herefordshire Council</a></p>
<b>Ward:</b>	Countywide
<b>Consultation:</b>	Finance, Legal Services and Procurement
<b>Decision made:</b>	To award a contract to Fusion Media Fleet Ltd in the sum of £16,645.65
<b>Reasons for decision:</b>	To ensure compliance to Chapter 8 of the UK Traffic Signs Manual, "Traffic Safety Measures and Signs for Road Works and Temporary Situations," for the Councils internal fleet of 25 vehicles required for the new public realm contract commencing 1 June 2026.
<b>Equality Considerations</b>	None associated with this decision.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p><b>Finance:</b>  As part of the selection process, Officers invited 3 suppliers to quote against the council's specification to determine which supplier could meet the councils' requirements in terms of delivery and cost. The selected supplier was considered to provide best value for money following evaluation of all quotations received.</p> <p>The total of £16,645.65 will be met from the budget of £530,000 which has been allocated for the provision of internal fleet.</p>

<b>Details of any alternative options considered and rejected:</b>	Not to award, this is not recommended as this would put the council's highway delivery programme and statutory duties at risk.
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 13<sup>th</sup> April 2026

**Please ensure that signatures are redacted before publishing.**